



## 2011-12 PAYMENT POLICIES

### **Please read the following carefully:**

We require that payment arrangements be made at the Fall Registration for the **entire dance year**. If your dancer does not attend second term, **you are responsible** for notifying the administration office – **not the teacher** – so that your credit card payments or post-dated cheques will not continue to be debited/ deposited.

As in previous years, tuition may be paid in full upon registration by: Cash, Cheque, Visa, Mastercard or AmEx, or may be divided into instalments by post-dated cheques or credit card. A 10% discount will be given on all term tuitions paid in full before the start of the term.

### **Please note:**

- All post-dated cheques **must be submitted** on the date that you register
- Cash instalments **will not** be accepted after “In-Person” Fall Registration
- We will accept money orders if mailed directly to the administration office
- NSF cheques and invalid/expired credit cards will be subject to a **\$25 NSF fee**
- Cheques are payable to: **Nova Dance Studio**

All fees and forms must be submitted by mail or in person to the administration office; teachers will no longer be accepting forms or payment.

Changes regarding class placement must be done through the administration office to ensure that your account is adjusted accurately.

### **2011-2012 Fees:**

45 minute class - \$225/term +HST

60 minute class - \$300/term +HST

75 minute class - \$375/term + HST

90 minute class - \$450/term + HST

105 minute class - \$525/term + HST

***Please note – Recital fees and charges are extra and will be billed out 2<sup>nd</sup> term***